

BALANCE AND CLOSE



Balance your old account and transfer the money to your new account at TLC.

| | |
|---|----------|
| Enter the current balance from your most recent statement: | \$ |
| List deposits that do not appear on your most recent statement: | \$ |
| | \$ |
| | \$ |
| | \$ |
| TOTAL | A |

List outstanding checks, transfers, withdrawals or upcoming automatic deductions that do not appear on your most recent statement:

| Description | Date | Amount |
|---|------|----------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Add your outstanding items together (This is the amount you should leave in your old account) | | B |

Enter Amount **A** \$ _____

Enter Amount **B** \$ _____

Subtract **B** from **A** \$ _____

(This is the amount to transfer to your new TLC account)